Users Guide

Adding Tasks

To add tasks, simply:

1. Click “Add Task” Button
2. Type and press the options that you want for your task
3. Press “Add” to add task to the checked list

Or

1. Press “Quit” to just go back to the main screen without adding task anything typed or clicked into the checked list

Remove Tasks

To remove existing tasks from the Task List:

1. Click “Remove Task”
2. Select the task(s) that you want to be removed from the Task List
3. Press “Remove” Button to remove
4. Press “Done” whenever you are done with removing tasks and ready to go back to the main screen

Edit Tasks

To edit a selected task:

1. Select only 1 task from the task list that you want to edit
2. Press “Edit Task” button to go into the edit screen
3. Change anything and press “Save” button to save changes made in the edit screen

Or

1. Press “Quit” to go back to the main screen without saving any changes made in the edit screen, which will keep the task the same before pressing “Edit Task”

Quit

Pressing “Quit” button on the main screen will close the application, however, when you relaunch the app, everything will be saved and you will have the same tasks as before you closed it.